

# LANGHAM PLACE

MONGKOK, HONG KONG

Reservation Deadline on 15 June 2015

To: Langham Place, Mongkok, Hong Kong  
Attention: June Leung, Group Executive  
Tel: (852) 3552 3562 Fax: (852) 3552 3558  
Email: [june.leung@langhamhotels.com](mailto:june.leung@langhamhotels.com)

- New Booking  
 Amendment

Event: **OUHK Int'l Conference on Open and Flexible Education (ICOFE2015) on 15-18 Jul 2015**

## Reservation Details

Surname: (Mr/Mrs/Ms) \_\_\_\_\_ First Name: \_\_\_\_\_

Position: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

### I would like to reserve: (please tick appropriate box)

Vital Place HK\$1,400.00+10% per room per night (WIFI internet inclusive)

Single  Twin  Smoking  Breakfast (Additional HK\$198+10% per person per day)

Arrival Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Departure: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(Date) (Month) (Year) (Date) (Month) (Year)

Arrival Flight# \_\_\_\_\_ ETA: \_\_\_\_\_ Departure Flight# \_\_\_\_\_ ETD: \_\_\_\_\_

\*Flight information must be provided should you need to arrange airport transfer

**Airport Transfer – Mercedes Benz S350** at HK\$800 net per car per trip

Airport to Hotel  Hotel to Airport

Airport shuttle bus is available at HK\$140 net per person per trip. Tickets at Langham International transportation counter "B14"

\*Langham International transportation counter is located at "B14" at Exit B. Our airport representative would be delighted to extend any assistance you may require

I wish to guarantee my reservation: (please complete credit card details)

America Express  Diners Club  Master Car  Visa Card  JCB Card

Credit Card number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Cardholder Name (please print): \_\_\_\_\_

\*The above credit card number will serve to guarantee the room reservation and authorized Langham Place, Mongkok, Hong Kong to charge the room rate of full duration of stay in case of cancellation after cutoff date on 15 June 2015.

\*All expenses will be on guest own account.

No Show refers to a guest's failure to arrive on the guaranteed arrival date. In the event of no-show on the arrival day and subsequently cancels the reservation, one night room charge penalty will be levied.

ACKNOWLEDGED

DATE

CONFIRMATION#

\_\_\_\_\_  
Langham Place, Mongkok, Hong Kong  
Reservations Department